



Kaien Island Daycare Services (K.I.D.S)
1200 Hays Cove Avenue, Prince Rupert BC V8J 2H2
Infant/Toddler 0-36 months
Daycare 30 months-5 years
After School 5-10 years

Registration Form

Child's Full Name: _____

Name(s) child goes by: _____

Gender: Male Female

First Nations: Yes No Nation: _____

Start Date: _____ Withdraw date: _____

Approximate time of day child will attend: _____ (AM) to _____ (PM)

Child's Date of Birth: _____

Home Phone Number: _____

Address: _____

Parent/Guardian Information

Name: _____

Home Phone: _____ Work Phone: _____

Days/hours of work: _____

Name: _____

Home Phone: _____ Work Phone: _____

Days/hours of work: _____



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Person(s) authorized to pick up child and be contacted in case of an emergency

1. Name: _____

Home Phone: _____ Work Phone: _____

Relationship to Child: _____

2. Name: _____

Home Phone: _____ Work Phone: _____

Relationship to Child: _____

3. Name: _____

Home Phone: _____ Work Phone: _____

Relationship to Child: _____

4. Name: _____

Home Phone: _____ Work Phone: _____

Relationship to Child: _____

Custody agreement or Court Order: Yes No

If there is a custody agreement or Court Order, please give details and attach a copy

Please fill out the information to ensure proper care for your child:

Has your child previously attended a daycare? _____

If so, for how long? _____

If your child attends school, what grade is he/she in? _____

If your child goes to Conrad School, will he/she need to be picked up by us? _____

Child's first language _____

If not English, does your child understand and/or speak English? _____

Is your child potty trained? _____

Does your Child nap? If so, what time? _____



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Health Information

Child's Care Card Number _____

Family Doctor _____ Phone: _____

Family Dentist: _____ Phone: _____

Does your child have any allergies? _____

Does your child have any medical concerns? _____

Does your child take any medication? _____

Has your child's hearing been tested? _____

Results _____

Has your child visited a dentist? _____

Results _____

Please write down any additional information not covered on the form (age & characteristics of child, special care needs etc.)

Parent/Guardian Signature

Date

Manager Signature

Date



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PAYMENT CONTRACT:

Parent/Guardian Name: _____

Address: _____

City: _____ BC Postal Code: _____ Phone: _____

Child/ren's Name/s: _____

Monthly fees:

INFANT/TODDLER(0-36 months)	\$750/month
DAYCARE (30months-5 years old)	\$600/month
SCHOOL-AGE (5-10 years old)	\$350/month
SCHOOL-AGE (5-10 years old) (Summer rates July/Aug)	\$600/month

Conditions:

- 1 I agree to pay in advance on the 1st of the month for each month my child is registered. Any fees unpaid will be subject to a late payment fee of \$20.00.
- 2 I understand that there is no return of fees paid if a child is ill or fails to attend.
- 3 I will be given a warning the first time I am late picking up my child. I agree to pay a \$20.00 fee whenever I am late by five minutes or more on subsequent occasions.
- 4 I understand that an unpaid balance may result in denial of services and that my account will be turned over to a collections service. I understand that there is a \$40.00 charge for all cheques returned for insufficient funds.
- 5 I understand that all required forms must be completed and on file before my child may attend. These include the registration form and this contract for services.
- 6 Depending on family income, parents/guardians may be eligible for Child Care Subsidy from the Ministry of Children and Families. It is the parent/guardian's responsibility to apply. If I choose this option, I agree that I will pay fees in advance to K.I.D.S. Daycare. If subsidy is approved afterwards, K.I.D.S. Daycare will reimburse to the parent/guardian, the amount that is covered by subsidy. Parents/guardians are responsible for any fees that CCS does not cover (parent portion). If there is a parent portion to be paid, I understand that I must pay that portion the 1st of each month and before the child starts. If I require



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assistance filling out Child Care Subsidy forms then the Supervisor can assist me. I understand that I am responsible for doing renewal forms for Child Care Subsidy as required by Child Care Subsidy.

- 7 I understand that one month notice is required if I intend to withdraw my child/ren. If I fail to give adequate notice, I understand that fees will still be payable to K.I.D.S. Daycare, even if my child will not be attending the full calendar month.
- 8 I have read, understand and agree to the policies in the K.I.D.S. Daycare parent hand book
() initials

I, Parent/Guardian, agree to the above conditions:

Signature

Date



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Permissions:

PHOTO/FILMING

I hereby Do () Do Not ()

Give permission for my child _____ to be photographed and filmed. I understand these photographs/films may be used for the children, social media, center displays and community displays.

WALKS and FIELDTRIPS

I hereby Do () Do Not ()

Give permission for my child _____ to participate in walks and fieldtrips. Transportation includes public bus and the 15 passenger van from the Friendship House Association of Prince Rupert.

SCHOOL DISTRICT #52

I hereby Do () Do Not ()

Give School District #52 permission to observe my child and or receive any reports or information on my child _____ for the purpose of planning a program for the school year.

Parent/Guardian Signature: _____

Date: _____